



**Credit Card Authorization**

Please print out this form and fax or email to:

**PREMIER COURIER**

410 8<sup>TH</sup> Ave, New York NY 10001

Email: [office@premier-nyc.com](mailto:office@premier-nyc.com) or FAX: (212)684-0905

Name: \_\_\_\_\_

Billing Address: \_\_\_\_\_ City/State: \_\_\_\_\_

Zip code: \_\_\_\_\_ Phone: \_\_\_\_\_

Type of Card: Discover  Amex  Visa  MasterCard

Card Number: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

CVC Code (3 or 4 digit number on back of card): \_\_\_\_\_

Cardholder Signature: \_\_\_\_\_ Date: \_\_\_\_\_

As part of this authorization, I also hereby authorize Premier Courier Service to process credit card transactions when payments are due as a part of my billing agreement.

**BILLING ADDRESS (Must match the credit card billing address exactly)**

**Van rate:** \$150 for the first two hours \$75 per additional hour or part of hour.

**Standard Van Rate:** \$60 for 1 box up to 50lbs or less (60<sup>th</sup> Street or below)

**Truck rate:** \$250 for the first two hours \$125 per additional hour or part of hour.

**24FT Truck:** \$175 per hour or part of hour including 2 men with a 4 hour minimum. Each additional man is \$50 per hour

**Out of town:** \$3.50 per mile, minimum is \$75 (plus toll, parking and fuel where applicable)

Fuel surcharge parking and tolls additional where applicable, plus \$10 credit card processing fee

Holdovers are \$50 per night for Van. Truck \$100 per night in most cases

**Weekends/ Holidays/Out of town**

**Truck:** \$375 for the first 2 hours (2 men included) each additional hour or part of hour is \$187.50

**Van:** \$225 for the first 2 hours (2 men included) each additional hour or part of hour is \$112.50

**Out of town:** \$3.50 per mile, minimum is \$75 (plus toll, parking and fuel where applicable)

*All truck movements are insured up to \$100 at an additional charge of \$1 per delivery. Additional insurance is available at 2% per hundred.*

*I verify that all information is correctly provided, and that I, the undersigned, am the card holder of the above credit card. I further verify the signature as indicated on the reverse of the above indicated card. I hereby authorize PREMIER COURIER SERVICE to charge my indicated credit card, without an imprint for the amounts of job.*

**Packages/Boxes packed by owner:** Premier Courier Service has no way of determining the contents or the conditions of contents in your packages. This/ these packages/ boxes will not be honored or accepted for claims, unless there is clear and visible damage to the actual box.

**Electronics:** Premier Courier is not responsible for the inner working or functionality of any electronic device unless there is clear and visible physical damage to the unit and the original manufacturers' box it was shipped in

**Pressed wood & Particle Board Furniture:** Furniture made from pressed wood and particle board is easily broken when dismantled and/or transported. Premier will accept these items for shipment, but at the risk of the owner, not Premier!

*All prices are estimates. Prices are subject to change. Your completion of this authorization form helps us to protect you, our valued customers from credit card fraud/ all information entered on this form will be kept strictly confidential by PREMIER COURIER Inc. This form must be signed and returned prior to the start of any job.*